

## **Interview Checklist: Questions to Ask Potential Roofing Contractors**

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Conducting thorough interviews with potential roofing contractors is essential to ensure you hire the right professional for your project. Use this comprehensive checklist to cover all critical aspects during your discussions.

#### **Experience and Reputation**

- How long have you been in the roofing business?
- Can you provide examples of similar projects you have completed in Tauranga?
- Do you have any references from previous clients that I can contact?
- Have you received any industry awards or recognitions?

#### **Licensing and Certifications**

- Are you a Licensed Building Practitioner (LBP)? Can you provide your license number?
- Do you hold any certifications from roofing material manufacturers?

#### **Insurance Coverage**

- Do you have liability insurance? Can you provide proof of coverage?
- Do you carry worker's compensation insurance for your employees?

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### **Project Details**

- What is your proposed timeline for this project?
- How many workers will be on-site each day?
- Who will be supervising the project on-site?
- How will you handle weather-related delays?

### **Materials and Workmanship**

- What types of roofing materials do you recommend for my project, and why?
- Can you provide brochures or samples of the materials you plan to use?
- Where do you source your roofing materials?

### **Warranties and Guarantees**

- What warranties do you offer on materials?
- What warranties do you offer on workmanship?
- How do you handle warranty claims if issues arise after the project is completed?

### **Cost and Payment**

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- Can you provide a detailed written estimate, including a breakdown of labor and material costs?
- What is your payment schedule?
- Are there any potential additional costs that could arise during the project?

### **Safety and Compliance**

- What safety measures do you implement on your job sites?
- Are you compliant with all local building codes and regulations?
- Will you obtain the necessary permits for this project?

### **Communication and Customer Service**

- How will you keep me informed about the progress of the project?
- What is your policy for addressing customer complaints or issues?

### **Final Questions**

- Do you offer a written contract for the project?
- Can you explain the terms and conditions outlined in your contract?
- What steps do you take to protect my property and landscaping during the project?

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- How do you handle the cleanup and disposal of old roofing materials?